



The Gear Fix is an outdoor gear consignment and repair shop that has been serving Central Oregon since 2006. If you have lived in Bend for a while, there is a good chance you're familiar with who we are and what we do. If not, we invite you to stop by the shop and check us out.

We aim to create opportunities for continuous engagement with the outdoors through selling and repairing quality outdoor gear. By selling clothing on consignment, we lessen the initial investment of getting outside, and through repairing damaged gear, we keep people doing the recreational activities they love while keeping material out of the landfills. These platforms allow us to promote and highlight companies that are doing their part in making quality gear that lasts, which in turn reduces their overall environmental impact. The Gear Fix offers a work environment full of like-minded individuals that strive to keep used gear going, doing our part for the planet. We seek to cultivate a sense of community both inside and outside of the shop while continuing to provide livable wages and quality jobs for every member of our team.

The Gear Fix embraces diversity and equal opportunity employment. We are committed to building a team that represents a variety of backgrounds, perspectives, and skills. The more inclusive we are, the better our shop will be.

POSITION SUMMARY

The Gear Fix is looking for a Repair Intake Specialist to join our repair department. This position interacts directly with customers, assessing and quoting incoming repairs, as well as assisting in purchases of DIY sewing materials and repair related products. The intake specialist will also work directly with our repair technicians to improve workflow and customer experience.

GENERAL REQUIREMENTS:

- Outstanding customer service skills
- Strong communication skills
- Ability to stay on task while performing multiple duties in a fast-paced retail environment
- Ability to stand and perform physical tasks for 8+ hours
- Extensive knowledge/understanding of outdoor clothing & gear
- Creative problem-solving skills
- Patience
- Commitment to continual learning
- Willingness to work weekends

PT & FT BENEFITS:

- Flexible Schedule
- Paid Vacation

- Sick Pay
- Family Leave
- Dog-Friendly
- Profit-Based Bonuses
- Paid Volunteer Incentive
- Self-Improvement Scholarship
- Advancement Opportunities
- Race & Event Fees Covered by Shop
- Work with a great bunch of community-focused, outdoor-loving folks

FT ONLY BENEFITS: (Full time is 32 hours or more per week)

- Health and Dental Insurance

PAY

- Starting pay is \$17/hour. Subsequent increases are based on performance and responsibilities. There are many paths for advancement.

We will be accepting applications until September 15 or until the positions are filled.

TO APPLY:

If you are in Central Oregon...

Drop a resume and cover letter at the shop. We are open every day from 10am to 6pm. We do not accept resumes without cover letters.

If you are not currently in Central Oregon...

Email your resume and cover letter to opportunities@thegearfix.com. Please include the following information.

- The position you are applying for
- Whether you are looking for full time or part time employment
- The date you are available to start

Website: www.GearFix.com

Instagram: [@gearfixbend](https://www.instagram.com/gearfixbend)

Facebook: www.facebook.com/GearFix

We are located in the Box Factory:

550 SW Industrial Way

Suite 183

Bend, OR 97702

No phone calls please.

